

Standing Stone Trail Club
Trail Master
Volunteer Job Description

Overview of the Standing Stone Trail Club. The Standing Stone Trail Club is a tax-exempt, non-profit organization under section 501(c)(3) of the Internal Revenue Code. Its purpose is the building and maintaining of the Standing Stone Trail that links the Tuscarora Trail in the south to the Mid State Trail in the north. This trail is part of the Great Eastern Trail, which is managed by the Great Eastern Trail Association.

Overview of the Trail Master position. The Trail Master is the primary, or leading, club member responsible for organizing group work activities throughout the year. Duties include rallying volunteers to 1) maintain existing trail, 2) build new trail, or 3) participate in work sessions for certain trail upgrades that section maintainers might not be able to accomplish on their own.

Specific Position Responsibilities:

- Receive input about current trail conditions from hikers, section maintainers, club members and officers, any landowner, or any land managing organization.
- Use judgment to determine if trail clearing, upgrades or relocations are needed. In the event extreme weather or unforeseen disturbances have adversely affected trail conditions, the Trail Master should work with club officers to develop a strategy to restore the trail to conditions suitable for hiking.
- Notify property owners, agencies managing stands of timber, or game hunting on affected lands before doing trail work.
- Organize potentially interested participants via group emails, social media, or phone calls as needed.
- Deliver, or delegate the delivery of, club-owned equipment required for workdays, including tools, select spare parts, fuels and lubricants, batteries, miscellaneous safety equipment, first aid kits, gloves, chaps, eye and ear protection, and so forth.
- Ensure KTA liability waiver sheets are signed by all volunteer participants.
- Oversee all trail work sessions in real time, including delegating teams as necessary, while also overseeing the distribution of supplies and tools at the worksite.